

No.: .../TTTr-HĐQT-SVC

Ho Chi Minh City, date ... month ... year 2025

To: The Annual General Meeting of Shareholders 2025

Proposal

Structure and Number of Members of the Board of Directors (Term 2025–2030)

- *Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam, Legislature XIV, on June 17, 2020;*
- *Pursuant to the Charter of Saigon General Service Corporation (SAVICO) as amended and supplemented for the 13th time on April 11, 2024;*

The 4th term (2020–2025) of the Board of Directors and the Supervisory Board has ended. The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration, discussion, and approval of the structure and number of members of the Board of Directors and the Supervisory Board for the term 2025–2030, as follows:

1. Approval of the dismissal of all members of the Board of Directors and the Supervisory Board of the 2020–2025 term due to term completion.
2. Approval of the structure and number of members of the Board of Directors and the Supervisory Board for the 2025–2030 term as follows:
 - Number of members of the Board of Directors: **07 members**
 - Number of members of the Supervisory Board: **03 members**
3. Conduct the election of members of the Board of Directors and the Supervisory Board according to the list of candidates nominated by shareholders/shareholder groups in accordance with **Notice No. .../TB-HĐQT-SVC dated .../.../2025** on the nomination/application for members of the Board of Directors and the Supervisory Board for the 2025–2030 term.

We respectfully submit this to the General Meeting of Shareholders for voting and approval.

Sincerely,

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**

Ngo Duc Vu